



Ordering from an Alternate Vendor

Note: Always check quantity on hand first and if there are multiple Vendors showing stock, order though one with a higher quantity.

1. Search the part # on the 10 screen, then type /va and enter

```
HSQ 576926001          BEARING SLEEVE          2006400  520

-----List-----PriceUpdt-Qd-Inv
      36.99                26-Aug-22  520

Wh-OnHand-Alloc-CusBO--Onord-InTran-Cd-Selpk-Buypk-NetAvail-PriStockLoc---Miles
1      0      0      0      0      0  0      1      1      0 G-101-M-08A

Stock Number (or ?) > /va_____
```

2. Set the quantity to check for at 50 so it shows how many each vendor has in-stock

```
Quantity to check for ('enter-key'=1) > 50
```



Here it's only showing one vendor with one in stock. If this is the case, let the dealer know that they only show one and it's possible that their inventory could be off.

IC-Com Alternate Vendor Search (4 vendors)				
<HSQ,576926001> qty = 50				
Ln#	Alt-Vend#-Name---	Location-----	Response-----	Time
1)	EWI ENGINE WAREHO	HOUSTON, TX	1 Avail [HSQ,576926001]	(.36s)
2)	DSC3 DIXIE SALES	ARLINGTON, TN	No-Stock [HOP,576926001]	(.43s)
3)	DSC1 DIXIE SALES	BROWNS SU, NC	No-Stock [HOP,576926001]	(.39s)
4)	GFL GARDNER OF FL	ATLANTA, GA	No-Stock [HOP,576926001]	(.4s)

Scroll Commands : Up arrow, Down arrow, Page-up, Page-down, Home or End keys
Press 'enter-key' to exit....

- After checking availability, verify if the dealer's pricing will increase and if it does, let them know about the change.

Mail	Part Number-----	Description-----	Seq.No.-Mpc-Pc-Weight#
KOH	PA-CH1000-3000	CH1000 E06 MARKETING BASIC (HD	4846100 390 132
-----List-----	Sell-----	FactoryFreight-----	PriceUpdt-Qd-Inv
3895.07	2991.41	>More Prices use /J 59.40	30-Jun-22 382
Customer : 6682	OPEngines.com, Inc.		Other-sups
Wh-OnHand-Alloc-CusBO--	Onord-InTran-Cd-Sel	pk-Buypk-NetAvail-Pri	StockLoc----Miles
1 1 1 0 41 1 C 1 8 0			B-016-A-02A
2 0 0 0 0 0 N 1 8 0			

In this example, the dealer's normal cost is \$2,991.41



- Remove the customer number and type /f. This will show all the pricing tiers

```
Mail-Part Number-----Description-----Seq.No.-Mpc-Pc-Weight#
KOH PA-CH1000-3000      CH1000 E06 MARKETING BASIC (HD 4846100 390 132

-----List-----Trade----Dealer-----Dist-FactoryFreight-----PriceUpdt-Qd-Inv
3895.07 3700.32 3310.81 2991.41 59.40 30-Jun-22 382
Other-sups
Wh-OnHand-Alloc-CusBO--Onord-InTran-Cd-Selpk-BuyPk-NetAvail-PriStockLoc-12mSales
1 1 1 0 41 1 C 1 8 0 B-016-A-02A 30
2 0 0 0 0 0 N 1 8 0 0
```

Ordering through an Alternate Vendor changes it to Dealer pricing at \$3,310.81 in this example. We also need to let them know they will be paying actual freight and we're unable to give quotes. Make sure they agree to the price before continuing.

- If they agree to the change, start an order as normal. At the end of the line for the part number, type /va (the 'a' will not be visible) and press enter

```
Mail ENTRY New Order 01040726
Ship-Cust: 3885A Ord type (2) : ORD - REGULAR STOCK ORDER
(1)Miller Farms Nursery Ship whse (3) : 1 - PES - SALEM
1828 Central Ave Ship date (4) : 10-Jan-23
Po Box 2145 Ship via (5) : FXG - FEDEX GROUND
McKinleyville, CA 95519-3604 Ord optns (6) :
(Bill-Cust: 3885) Tax code (7) : 0 - No sales tax
(Bill-Name: MILLER FARMS NURS) Cust. PO# (8) : RONNIE
B.O. code (9) : 1 - Stock B.O.
Terms cd (10) : 10 - Net 10th

Line--Product--(or ?)-----Description--Quant--UM--Price----Disc.----Each--V?
1 >>>> Ticket started by KIMBERLYL on 10-Jan-2023 09:50:25.08 <<<<(D,S)
2 For general assistance, text (503) 878-7292(B,B)
3 For warranty and service specific help, text (503) 878-7288(B,B)
4 <<< Auxiliary Ticket Information (1) - details not available >>>
5 HSQ 576926001 BEARING (0) 1 EA 24.050 Net 24.050 /v
```



6. It will now list all the available vendors. Select the number of the vendor you're using

```
IC-Com Alternate Vendor Search (4 vendors)
<HSQ,576926001> qty = 1
** Select Ln# to order from that alt-vend ('enter'=keep current <none-sel> ) **
** Enter '/MFG' to clear alt-vend for item **
Ln# Alt-Vend#-Name--- Location----- Response----- Distance
1) EMI ENGINE WAREHO HOUSTON, TX >In-Stock< [HSQ,576926001] (1767.8m SE)
2) DSC3 DIXIE SALES ARLINGTON, TN No-Stock [HOP,576926001] (1893.6m E)
3) DSC1 DIXIE SALES BROWNS SJ, NC No-Stock [HOP,576926001] (2394.9m E)
4) GFL GARDNER OF FL ATLANTA, GA No-Stock [HOP,576926001] (2215.3m E)

Scroll Commands : Up arrow, Down arrow, Page-up, Page-down, Home or End keys
Line# to select ('enter-key'=done) -
```

7. It will prompt you to choose between a type 3 or 4 dropship. After choosing, it will show you the vendor it is shipping from

```
OU: 0.00, SU: 0.00, Req-for-qual-frt: $=225.00
Change to BO-code 3 or 4 > 4
Current alt-vendor <ENGINE WAREHOUSE, INC. : HOUSTON, TX>
```

A type 3 backorder will ship to us and then we ship it to the customer. Typically used if they are a credit risk or for any other reason, we don't want it shipping directly to the customer. Whereas a type 4 is ship directly to the customer

8. Finish the ticket and make sure to note who you spoke with and that they agreed to it shipping from an alternate vendor and cost differences